

ST VINCENTS

HOSPITAL

CORRESPONDANCE



Your Ref.

Our Ref.

St. Vincents Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date

September 1st, 1982.

Sister Joseph Austin,
Sisters of Charity,
Donnybrook, Dublin 4.

Dear Sister,

Re: LAUNDRY

Some months ago, we met with members of your community with a view to setting up arrangements with the laundry department in Donnybrook taking on a proportion of our hospital work. At that time, we had hoped to be in a position to have the work started in the summer and later, it was agreed that possibly after the summer holidays.

It would now seem that it might be possible to start the arrangement in October so we thought it wise to check the matter with you. Sister Peter Ignatius will be able to fill you in with details. If you think it would be necessary for us to meet again so as to be clear on arrangements, we shall be glad to do so.

We have encountered a long delay in procuring the machine for marking the linen and this has yet to be done but we are hopeful that all will be ready by October.

Yours sincerely,

Sister Mary Magdalen.

Phoned. S. M. M.

Work to commence 1st Nov -82

Meeting 1st week in Oct -

Estimate of Weekly Usage of Linen

Wards

St Patrick's
St Michael's
St Brigid's
St Peter's

18-5	Bed Sheets	500
11-5	Pillow Cases	750
46	Blankets	200
23	Under Blankets	120
14-95	Treatment Blankets	60
18-5	Draw Sheets	350
19	Pyjamas	100
30	Dressing Gowns M & F	120
12	Bath Mats	100
14	Bath Towels	200
12	Hand Towels	120
11-5	Tea Towels	300
		<hr/>
		2,920 TOTAL

approximately 600 pieces daily

18-75
+ Val-3 — 30

22 P -



Your Ref.

Our Ref.

St. Vincents Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date 12th October 1982

Sister Peter Ignatius,
St. Mary Magdalen's Laundry,
Donnybrook,
Dublin 4

Dear Sister Peter Ignatius,

Many thanks for your letter re proposed starting date of
November 8th 1982.

We shall be quite agreeable to your suggestion and would like
to meet with you on October 28th at 2.30 p.m. if this is a convenient
date and time. Perhaps you will confirm.

Yours sincerely,

Unit Price 18.75

Sister Mary Magdalen

Sister Mary Magdalen
Secretary Manager



Your Ref.
Our Ref. A/L/G/1

St. Vincents Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date 15th April, 1983

Sr. Peter Ignatius,
Sisters of Charity,
Donnybrook,
Dublin 4.

Dear Sister,

RE: Laundry Arrangement.

As mentioned previously, we are desirous of increasing our own linen usage and are hopeful that we can begin to do so for a second floor, around 15th May.

It might be good for us to meet prior to that date. Some possible times are Tuesday 19th April, at 11.00 am, Thursday 21st at 11.00 am., Thursday 28th, 3.00 pm., If none of these times are suitable, perhaps we can arrange something else.

Yours Sincerely,

Sister Mary Magdalen

Sr. MARY MAGDALEN
SECRETARY/MANAGER.

Estimate of Weekly Usage of Linen

Wards

St Patrick's

St Michael's

St Brigid's

St Peter's

Bed Sheets	500
Pillow Cases	750
Blankets	200
Under Blankets	120
Treatment Blankets	60
Draw Sheets	350
Pyjamas	100
Dressing Gowns M & F	120
Bath Mats	100
Bath Towels	200
Hand Towels	120
Tea Towels	300

2,920 TOTAL

approximately 600 pieces daily



Your Ref.
Our Ref. A/L/G/1

St. Vincents Hospital

ELM PARK DUBLIN 4
Telephone 694533

Date 31st May, 1983

Sr. Peter Ignatius,
Sisters of Charity,
Donnybrook, Dublin 4.

RE: Laundry Arrangements

Dear Sister,

We now confirm that it will now be possible for us to increase the amount of items for your laundry.

It is hoped to include three more wards as and from Thursday, 9th June, which would mean that no great increase in volume for you will take place until week beginning 13th June.

Thank you for all the co-operation you and your staff have afforded us in this matter.

Yours sincerely,

Sister Mary Magdalen
Sr. Mary Magdalen
Secretary/Manager.

Unit Price 18.75
+ Vat



Your Ref.

Our Ref.

St. Vincents Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date 29th September, 1983.

Sr. Peter Ignatius,
Sisters of Charity
Donnybrook, Dublin 4.

Dear Sister,

RE: Laundry Arrangement:

We have been made aware that razor blades were found in the sheets. Needless to say, we are relieved that no serious injury was sustained and apologise for the incident.

It would be advisable for us to meet soon to review the arrangements made and we suggest some possible times - Thursday 6th October, (afternoon) or Tuesday 4th October (afternoon).

Perhaps you would let me know which day would be better for you.

Yours sincerely,

Sister Mary Magdalen

Sr. Mary Magdalen,
Secretary/Manager.



Your Ref.

Our Ref.

St. Vincents Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date 9th December, 1983.

Sr. Peter Ignatius,
Sisters of Charity,
St. Mary's,
Donnybrook,
Dublin 4.

Dear Sister,

Enquiries regarding the transfer of the Catering Department linen to Stanhope Street, with a view to rationalising the laundering procedure i.e. the eventual delivery of all patient supplies to Donnybrook and staff items to Stanhope Street, moved faster than expected with a result, which is regretted, that the actual transfer took place without first consulting you on the plans.

The change is, in no way intended as showing dissatisfaction with the service or reducing the volume available for Donnybrook. Some criticism, as you are aware, did exist on some returned items, such as white coats and jackets and as Stanhope Street is geared for this type of work, and specialises in Nurses dresses and coats, it seemed reasonable to send all staff shaped articles there.

Unfortunately ideas turned into reality before an opportunity arose to discuss the matter. Please be assured that the agreement to use Donnybrook as our main centre is firm and the intention is, rather than reduce numbers, to steadily increase them. This will be the pattern throughout 1984 and beyond.

Yours sincerely,

Sister Mary Magdalen

Sr. M. Magdalen,
Secretary/Manager.

Sr. Mary Magdalen
St. Vincent's Hospital
Elm Park
Dublin 4.

20th July 1984

Dear Sr. Mary Magdalen,

I am loathe to trouble you about this matter. For some time now great carelessness has been shown in packing the soiled Ward linen for collection.

As you will recall, it was arranged that the 'foul' laundry would be sent in in the soluble bags so that it goes straight into the washing machines and need not be handled. This is not being done and there is an outcry of complaint at this end.

Our girls are by no means fastidious, but one man complained that union workers would refuse to handle this laundry and I fear this spirit might spread.

With many apologies and thanks for your kind co-operation.

Yours sincerely,

Sr. Peter Ignatius



Your Ref.

Our Ref.

St. Vincent's Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date 24th June, 1984.

Sister Peter Ignatius,
Sisters of Charity,
Donnybrook, Dublin 4.

Dear Sr. Peter Ignatius,

Thank you for your letter in regard to the problem you are experiencing with the "foul" laundry and which I greatly regret. I have taken this matter up many times before with those concerned, and I shall do so again, and sincerely hope we shall solve the problem.

Please do not hesitate to let me know if you have any further difficulties.

Yours sincerely,

A. Mary Magdalen
Sr. Mary Magdalen,
Secretary/Manager.

27th August 1985-

Dear Sister Mary Magdalen,

I write to avoid

bringing you to the phone - Actually

I am loathe to the return to the subject

but needs must. Recently I have had

so many complaints about the amount of

"Publisk" included in the bags with the

soiled linen - every imaginable kind of

disposables as well as an amount of

paper - I realise that you should not have

to deal with such details but perhaps you

would bring the matter before those

responsible. You are always so kind &

cooperative. I trust you will forgive

me - With many thanks & apologies,

1834



Under the care of
The Sisters of Charity

150 Years Service

St. Vincent's Hospital

1984



ELM PARK,
DUBLIN,
REPUBLIC OF IRELAND.
Tel: 01 - 694533

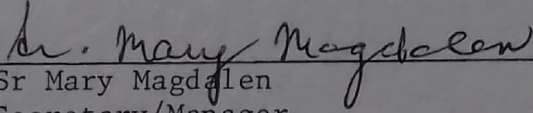
30 August 1985

Sr Peter
The Sisters of Charity
St Mary Magdalen's Laundry
Donnybrook
Dublin 4

Dear Sister Peter

Thank you for your note. I am embarrassed that you have had to draw my attention to this problem again. I shall do my best to eliminate further problems in this area and I thank you for your patience with us.

Yours sincerely


Sr Mary Magdalen
Secretary/Manager



Your Ref.

Our Ref.

St. Vincents Hospital

ELM PARK DUBLIN 4

Telephone 694533

Date

8th July, 1988

Sister Lucy O' Sullivan,
Sisters of Charity Laundry,
Donnybrook,
Dublin 4

Dear Sister Lucy,

Thank you for your letter in regard to the proposed price increase. We certainly appreciate your consideration for some time past in not approaching us for this increase.

Mr. Fagan, our Financial Controller, is on holidays at the moment and on his return I shall discuss the matter fully with him. I will contact you again in the near future.

Yours sincerely,

Sister Mary Magdalen

Sister Mary Magdalen,
Secretary/Manager.